

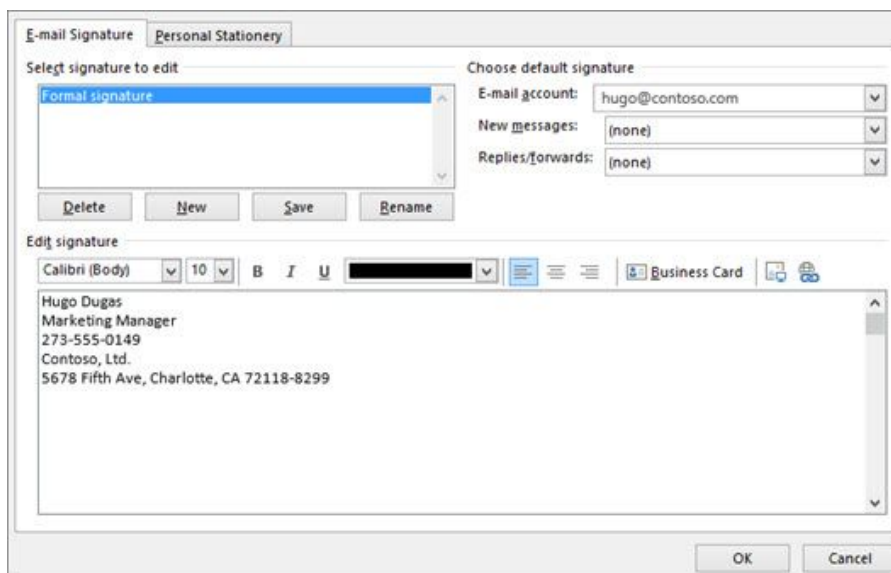
Create your signature and choose when Outlook adds a signature to your messages

If you want to see how it's done, [go directly to the video below](#).

1. Create a new email message.
2. On the Message tab, in the Include group, choose Signature > Signatures.



- 3.
4. Under Select signature to edit, choose New, and in the New Signature dialog box, type a *name* for the signature.
5. Under Choose default signature, set the following options for your signature:
 - In the E-mail account list, choose an email account to associate with the signature. You can have different signatures for each email account.
 - In the New messages list, choose the signature that you want to be added automatically to all new email messages. If you don't want to auto sign your new email messages, accept the default option of (none).
 - In the Replies/forwards list, choose the signature that you want to be added automatically (auto sign) when you reply to or forward messages. Otherwise, accept the default option of (none).
6. Under Edit signature, type the *signature*, and then choose OK.



How to use good catch screensaver

1. Open the [Screen Saver Settings panel](#).
2. In the list of screensavers, locate and select "Photos" (or "My Pictures Slideshow" if you have Windows XP).

3. Click the "Settings" button.
4. Click "Browse", then locate and select the folder one of the screensaver folders in the main good catch folder and click "OK".
 - There are 3 screen size options:
 - i. 1024px x 768px for more square monitors.
 - ii. 1600px x 1200px for more widescreen monitors,
 - iii. Widescreen, for very wide monitors.
5. Click "Save" to save your changes.
 - The good catch photo should now begin to appear in the preview window within the Screen Saver Settings panel.
6. Finally, click "OK" to exit the panel and set the slideshow as your current screensaver.